

Tuning

India

Project Work Plan: Next Steps

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Co-funded by the
Erasmus+ Programme
of the European Union

**Fifths General Meeting,
Online, 30 March 2021**

DEVELOPMENT TASKS

QUALITY ASSURANCE TASKS

DISSEMINATION TASKS

MANAGEMENT TASKS

DEVELOPMENT TASKS

DESIGN DEGREE PROGRAMMES AND DESIGN STUDENTS' LEARNING GUIDES

Following the **template for the design of degree programmes (Annex I)** and **template for the design of students' learning guide (Annex II)**, as well as recommendations/feedback of SAG EU Members, the implementing universities will prepare the **final version of documents that have to be edited and published** together with Reference Points.

DEADLINE
31 MAY 2021

DEVELOPMENT TASKS

IMPLEMENTATION WORKSHOPS

The **workshops "Key features for successful implementation of innovative Degree Programmes"** are aimed at the implementation of pilot programmes. Participants of the workshops are academic staff of implementing universities (including staff that did not participate in the project meetings but are involved in the teaching and implementation process). Designing study programmes and defining programme competences and learning outcomes require careful planning and teamwork by the responsible staff. In learner centred and competence-based programmes all faculty staff who is involved in offering components of the degree programmes has a shared responsibility for its outcomes.

Training "Improving Teaching, Learning and Assessment" will also be provided for the universities implementing pilot programmes. This training will invite the participants to reflect on the aspects of teaching, learning and assessment techniques that are in line with learner-centred competence-based approach and those that need improvement. Active learning in large classes and assessment of learning outcomes will be given special attention.

The training and implementation workshops, taking into consideration the restrictions for the travelling, will be organised in the online format, by Subject Area Groups.

**DEADLINE
31 JULY 2021**

DEVELOPMENT TASKS

PREPARING AND PUBLISHING REFERENCE POINTS

“**Guidelines for profiling, designing and implementing innovative degree programmes**” publication plays an important role for the design of programme curricula in the related subject area. It is a document designed to convey the **essential information about subject areas, typical degrees and occupations, competences, learning outcomes and level descriptors**. It provides information on new approaches regarding teaching, learning and assessment, and an overview of student workload calculation approaches. It will **summarize the main results of the project** in the four subject areas (explaining the process followed, the results of the consultations process, the meta–profiles agreed, the programmes proposed, etc.). It is a publication which shows all the **results achieved in Tuning India** project.

SAG Members (including Coordinators) – authors of the publication

SAG Coordinators – editors of publication

SAG EU Members – co-editors of publication

DEADLINE

PREPARING THE REFERENCE POINTS - 30 JUNE 2021

PUBLISHING THE REFERENCE POINTS – 30 SEPTEMBER 2021

DEVELOPMENT TASKS

PREPARING AND PUBLISHING REFERENCE POINTS

Reference Points Template

1. Introduction

Presentation of the countries involved in the SAG; Presentation of the Members/Universities.

2. Definition of generic competences - A thematic perspective

Brief analysis of the generic competences from subject area perspective. Highlight some particular aspects considered and/or not considered in the list of generic competences for Tuning India.

3. Identification of specific competences

Presentation of the subject specific competences agreed in the group. Explanation of the process followed to achieve the list of subject specific competences. Institutional/national/sub-regional/ references which SAG took into account to achieve the list of subject specific competences.

4. Consultation on competences

Presentation of analysis of the results of generic competences survey (in relation to SAG perspective). Presentation of analysis of the results of subject specific competences survey. Interpretation of the results.

5. Elaboration of Meta-Profiles

Description of the process followed by the SAG to agree on a meta- profile. Presentation of the meta –profile as a graphic. Explanation of the main components/elements of the Meta – profile and how it is linked to the previous steps (generic and subject specific competences agreed).

6. Contrast of Meta-Profile at national level

Reflection on the coincidences and differences between the meta-profile and real degree profiles at the Universities.

7. Student Workload reflection

Main issues arising from the workload consultation for the SAG.

8. Some examples of revised/new programmes

Presentation of some examples of revised/new programmes elaborated.

9. Implementing universities.

Short description of the process followed, and results achieved by implementing universities.

10. Conclusions. Final considerations

QUALITY ASSURANCE TASKS

COORDINATE QA PLAN AND ACTIVITIES

All deliverables will be evaluated, their quality tracked and monitored and improved where necessary. Quality control and monitoring of project activities and results will be performed continuously and evaluated at several stages. The consolidated report produced will include several sections, such as:

- **Feedback on the List of Indian Generic Competences**
- **Feedback on the 4 Lists of Subject Specific Competences (Law, ICT, Medicine and Teacher Education)**
- **General comments on the 4 meta-profiles agreed**
- **Recommendations for the improvement of the Degree Programmes design proposals.**

Project Coordinator together with EDIW will coordinate QA Plan and Activities and inform project consortium accordingly.

DEADLINE

COORDINATE QA PLAN AND ACTIVITIES - 31 MAY 2021

CONSOLIDATED QA REPORT - 30 SEPTEMBER 2021

QUALITY ASSURANCE TASKS

MONITORING VISITS

The universities will start implementing new/revised programmes in the last year of the project. They will receive monitoring visits during the implementation period. Each Monitoring Visit will provide a **report with quality improvement recommendations** on the basis of:

- **the analysis of documents that show and support the changes incorporated,**
- **interviews with teaching and administrative staff involved in the programme implementation,**
- **a focus group with students following the programme.**

The monitoring visits, taking into consideration the restrictions for the travelling, **will be organised in the online format.**

DEADLINE
31 JULY 2021

QUALITY ASSURANCE TASKS

PEER REVIEW OF DEGREE PROGRAMMES AND STUDENTS' LEARNING GUIDES

SAG members will organise a **peer review process of the Degree Programmes design** proposals with the aim of improving each other's designs. For that purpose, Quality Assurance Board will propose a **Tuning Checklist for Degree Programme Design** adapted for the Indian context. Each University will receive a feedback in a report to be discussed at institutional level.

Peer review process will be **formalised after the finalisation of** degree programmes and students' learning guides **design**.

DEADLINE
31 JULY 2021

QUALITY ASSURANCE TASKS

CONDUCT AND ANALYSE STUDENT FEEDBACK FOR UPDATED PROGRAMMES

An **on-line Student feedback survey** will be conducted in order **to collect the perceptions of the changes introduced** by the new or re-designed degree programmes. It will be focused on the key aspects identified by students in terms of:

- **Learning outcomes clearly explained and developed along the course/module,**
- **Teaching and learning activities connected to the achievement of these learning outcomes,**
- **Assessment strategies reflecting the spirit of a learner centred and competence-based approach.**

All feedback will contribute to improve the implementation process in the pioneering universities.

DEADLINE
30 SEPTEMBER 2021

DISSEMINATION TASKS

LOCAL WORKSHOPS

Each Indian partner university will hold a **Local Workshop** (at the **department / faculty / university / colleges / sub-regional level**) sharing the main outcomes achieved in the previous meetings and adapting to the local needs and situations the key elements. This is another element which will permit the 15 Indian partners to become “owners” of the process.

Each of the **fifteen Indian Universities** will conduct **four Local Workshops** in the period of March - July 2021.

The **proposed themes** (not exhaustive) of the Local Workshops related to the themes of the General Meetings:

- First Local Workshop “**Generic Competences in India**”
- Second Local Workshop “**Formulating Meta-Profile for the Subject Area**”
- Third Local Workshop “**Using Tuning Approach to Design a Degree Programme**”
- Fourth Local Workshop “**Assessment in Tuning**”

The budget **up to 1000,00 Euro** is available for each Indian partner university, these funds can be **exclusively used for the preparation and publication of promotion materials** related to the Local Workshops or National Dissemination Seminars.

DEADLINE
31 JULY 2021

DISSEMINATION TASKS

NATIONAL DISSEMINATION SEMINARS

The National Dissemination Seminars provide **general information on Tuning India project and present progress results for the wide academic and business community of India**, in order to facilitate discussion and **promote national cooperation in the area of modernization of higher education.**

In total, three National Dissemination Seminars will be organised by Indian Partners in cooperation with Coordinator and/or EU Partners, the **proposed themes** (not exhaustive) are:

- First National Dissemination Seminar **“Internationalisation of Curriculum: Current Practices in the World and India”**
- Second National Dissemination Seminar **“From Meta Profile to a Revised Degree Programme: Experience of Indian Universities”**
- Third National Dissemination Seminar **“From Design to Implementation: Quality Assurance and Programme Enhancement”**

The budget **up to 1000,00 Euro** is available for each Indian partner university, these funds can be **exclusively used for the preparation and publication of promotion materials** related to the Local Workshops or National Dissemination Seminars.

DEADLINE
30 SEPTEMBER 2021

DISSEMINATION TASKS

POLICY FORUMS

International Policy Forum is a **platform** for **gathering, analysing and sharing information** between governmental educational **authorities, policymakers** and decision makers in higher education area, and higher education **academics and managers**. It will include representatives of **Indian Higher Education authorities** and **representatives of Indian Universities**.

The International Policy Forums bring the representatives of the Indian higher education authorities, policymakers, decision makers, EU and Indian researchers and practitioners of higher education, **to discuss the project findings, to ensure sustainability and exploitation of project results**, and guarantee the **wide impact of the project results**.

Two Policy Forums will be organised (the proposed themes are subject to change):

- First Policy Forum **“Internationalisation of Curriculum for Quality Higher Education in India”**
- Second Policy Forum **“Synergies of Tuning Initiatives in India: Comprehensive Internationalisation”**

DATES

FIRST POLICY FORUM – MAY/JUNE 2021

SECOND POLICY FORUM – END OF SEPTEMBER/BEGINNING OF OCTOBER 2021

DISSEMINATION TASKS

MATERIALS FOR WEBSITE

The **Tuning India Website (<https://tuningindia.org>)**, as a main information tool, has been created and available for the project members and the general public from the beginning of the project.

It consists of general information on the project objectives, structure, expected results, ongoing progress and events. It will also provide links to on-line publication materials.

To increase the visibility of the project and promote project ideas among Indian academic community, each Indian Partner institution is encourage **to put the link** to the Tuning India Website **on the institutional web page** and also **provide the general information on the project objectives, structure, expected results, ongoing progress and events.**

DEADLINE
31 JULY 2021

DISSEMINATION TASKS

ORGANISING AND LAUNCHING TUNING CENTRES IN INDIA

Tuning India Centres will be **sub-regional entities** that **promote and disseminate the main activities of the Tuning India project** as well as updating Indian stakeholders about other similar initiatives of Tuning Academy all over the world. All **activities** will be conducted **in close cooperation with the Tuning Academy**. The Centres will be **opened only on the basis of project results and agreement with universities that are able to fulfil and support these activities** by the end of the project.

The launching of Tuning Centres will be announced at the Sixth General Meeting.

It is expected that no less than **5 Tuning India Centres** will be opened before the end of the project - one per each sub-region of India (**Central India, East India, Western India, North India, South India**). This criterion is subject to change.

DATES

BILATERAL AGREEMENTS WITH UNIVERSITIES WISHING TO HOLD TUNING CENTRES – JUNE/JULY 2021

LAUNCHING TUNING CENTRES - OCTOBER 2021 (SIXTH GM)

DISSEMINATION TASKS

PROMOTING TUNING INDIA COMMUNITY

The **Tuning Community of India**, as part of Global Tuning Community, will act as a **platform for reflection and action about higher education**, where members have the **possibility of networking with professionals in their own subject areas from many countries and regions** of the world.

The Tuning Community is based on the **engagement and commitment of institutions and individuals**. It is built on every person who takes part in it and shares ideas, initiatives and doubts. It welcomes contributions from all academics and every professional who cares about higher education and future trends in their field. It rests on people from different regions of the world who share aims and objectives of Tuning and have the creativity and flexibility to adapt it to their needs. The diversity of the Tuning Community allows members to communicate regularly with their peers to discuss, share and benchmark their experiences.

The Tuning Community of India will be launched as a result of Networking activities, no less than 150 new members will be welcomed.

DEADLINE
30 SEPTEMBER 2021

SIXTH GENERAL MEETING

The **Sixth General Meeting** is aimed at the **presentation of the final project results and discussion/validation of the sustainability scheme** of the project achievements after the project ends.

The participants of the Sixth General Meeting will participate in the **training for the enhancement of the degree programmes**. Principles for setting-up and improvement of programmes have been visualized by Tuning in the dynamic quality development circle. An evaluation scheme should be in place to monitor and review the operation of each study programme. The monitoring process should involve the systematic collection and analysis of statistical information on key indicators such as examination success rates, progression of students to employment or higher degrees, student recruitment numbers, response to evaluative questionnaires, feedback of partner institutions, etc.

It will also coincide with Second Policy Forum.

DATES

END OF SEPTEMBER/BEGINNING OF OCTOBER 2021

MANAGEMENT TASKS

Special **meeting with Contact Persons** will be organised in cooperation with **Erasmus Projects Management Unit** of the University of Deusto, in order to discuss management and financial issues of the project.

DATES
MAY/JUNE 2021

WORK PLAN - DEADLINES

31 MAY 2021

- **DESIGN DEGREE PROGRAMMES AND DESIGN STUDENTS' LEARNING GUIDES**
- **COORDINATE QA PLAN AND ACTIVITIES**

30 JUNE 2021

- **PREPARING THE REFERENCE POINTS**
- **FIRST POLICY FORUM**

31 JULY 2021

- **IMPLEMENTATION WORKSHOPS**
- **MONITORING VISITS**
- **PEER REVIEW OF DEGREE PROGRAMMES AND STUDENTS' LEARNING GUIDES**
- **LOCAL WORKSHOPS**
- **MATERIALS FOR WEBSITE**

30 SEPTEMBER 2021

- **PUBLISHING THE REFERENCE POINTS**
- **CONSOLIDATED QA REPORT**
- **CONDUCT AND ANALYSE STUDENT FEEDBACK FOR UPDATED PROGRAMMES**
- **NATIONAL DISSEMINATION SEMINARS**
- **SECOND POLICY FORUM**

Tuning

India

Thank you!